



Parish Council Extraordinary Meeting Minutes

Date:	22 December 2025	
Place:	Barrow Village Hall	
Present:	Councillors: L Street (Chair), E Kinder, K Heyworth	
In attendance:	Clerk to the Council S Dent	
Meeting started:	18:30	Meeting closed: 20:30

1. APOLOGIES FOR ABSENCE.

Apologies received from Cllr. Crook were approved.

2. APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 17 NOVEMBER 2025

The above minutes were approved as correct and signed by the Chair.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

None declared.

4. PUBLIC PARTICIPATION

No members of public were present.

5. BUDGET & PRECEPT 2026-7

Report of the Clerk provided to support budget setting and discussion on the Precept for 2026-7.

RESOLVED THAT COUNCIL:

- Approved the budget subject to a re-projection of 4.5% increase on costs rather than 2.5%
- Approved a Precept request for 4.5% increase on previous year
- Approve transfer of £3k grant to village hall bank account, when open, as previously approved and agreed that running costs to date have been funded by the Parish Council

6. UPDATE ON VILLAGE HALL

Cllr Street and the Clerk updated verbally on operational progress and outstanding items since the official opening of the Village Hall. The Clerk provided a report on options and costs for remote access and remote heating controls, both of which are recommended to ensure smooth running and cost savings for the hall. The Clerk outlined the trial of Hallmaster online booking software and the costs and options of purchasing this as a permanent option. Meeting cadence dates for the Village Hall Management Committee discussed.

RESOLVED THAT COUNCIL:

- a) Agreed the Management Committee meet quarterly with proposed dates 14 Jan, 15 Apr and 15 July. Agreed additional meetings to be scheduled in if needed, particularly in the early months of operations
- b) Approved Hallmaster booking system purchase plus add-on integrations for the remote heating control system and the remote door access system
- c) Agreed to review adopting the Hallmaster integration with the Square payments system until later, once a bar licence has been obtained

7. CO-OPTION TO FILL A CASUAL VACANCY

Cllr. Street gave a verbal report to outline the process for co-option to fill the Casual Vacancy.

RESOLVED THAT COUNCIL:

- Instructed the Clerk to prepare an advert for the Casual Vacancy and display in the public noticeboard, website and Facebook page
- Agreed an agenda item for the January meeting to discuss applications and appoint a co-optee if a suitable applicant is identified

S Dent

Clerk and Responsible Financial Officer to Barrow Parish Council.

Email:clerk@barrow-pc.gov.uk

Phone: 07359 474430

www.barrowparishcouncil.org.uk

Future Council Meetings:

2026: 19 January, 16 March, 18 May
